Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '403'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	_____ __ Are faster than mini computers.	lainframe Compute	Mini Computer	Micro Computer	Hybrid Computers	A	A
2	_____ __ Device is used to scan images, printed text, handwriting from papers.	Keyboard	Mouse	Scanner	All Of Above	C	C
3	_____ __ is the microcomputer.	Desktop	Handheld	Laptop	All of these	D	D
4	_____ ___ Are characteristics of computer	Speed	Accuracy	Diligence	All Of Above	D	D
5	_____ ___ Are operating systems.	Windows	Linux	Mac Os	All Of Above	D	D
6	….Dialog box is displayed after clicking on save command in File menu when we try to save document first time	Print	Open	Save as	Font	C	C
7	…… can be used to set margins and indents in Document.	Status area	Ruler Line	Status Bar	Toolbar	B	B
8	……. Bar is displayed in the bottom side of Microsoft word application window	Title Bar	Status Bar	Scroll Bar	Format Bar	B	B
9	……. layout view helps in understanding the position of the text matter on the page	update	print	insert	delete	B	B
10	…….. is the default number of lines to drop for drop cap.	3	10	15	20	A	A
11	Can we save Excel file in Pdf?	TRUE	FALSE			A	A
12	Cell Address / Cell Reference is the combination of Column Label and Row Number.	true	false			A	A
13	Cell address contains column label and row number in MS Excel 2019	TRUE	FALSE			A	A
14	Cell Address/Cell Reference is the combination of _____	n Label and Row Nu	Row and column	column Label	Row Number	A	A
15	Cell addresses used in Formula are called as _____	Formulas	Cell Reference	Parameters	Functionlist	B	B
16	Cannot insert table in Power Point Presentation	TRUE	FALSE			B	B
17	Changes made in _____ are applied to all the slides.	Main slide	First Slide	Slide Master	Last Slide	C	C
18	Changes made in _____ _____ are applied to all slides.	First Slide	Main Slide	Last Slide	Slide Master	D	D
19	Character Spacing option is available in _____ group in PowerPoint	Clipboard	Slides	Font	Paragraph	C	C
20	In PowerPoint we can apply your own backgroud styles using --	ckground - Backgro	ckground - Backgro	nsert - Backgroun	None of these	B	B
21	_____ _____ is an internet search tool.	Gmail	Facebook	Chrome	Gopher	D	D
22	_____ _____ Is text which is automatically inserted at the bottom of every E-Mail.	Signature	People widget	People text	ersonal informatio	A	A
23	_____ _____ is the powerful PC and data is stored in it.	Client	Server	Modem	None of these	B	B
24	_____ _____ system is use send electronic message.	E-mail	Online service	Voice mail message	Shared resources	A	A
25	_____ _____ is acronym for the address webpage.	LOC	IPSA	VRL	URL	D	D